**Annex 07: Supplier Registration Form**

**Tender Reference: BGD/DHK/Solar/TENDER/2023/004.** To be completed by tenderer:

1. **Business Profile:**

|  |  |
| --- | --- |
| Name of Company: |  |
| Company registered address: |  |
| Address : |  |
| Telephone / Mobile Number: |  |
| Email: |  |
| Owner details: | Name:  Title:  Mobile:  NID No: |
| Contact Person Details: | Name:  Title:  Mobile: |
| Type of business (Proprietorship/ Limited company/ Partnership etc) |  |
| Years in operation / business (how many years working in this service): |  |
| Provide information on any relationships that you have with Concern staff? – Friends/family/ business partners etc. |  |

1. **Bank Details:**

|  |  |
| --- | --- |
| Name of Account: |  |
| Bank Name and Bank Account Number: |  |
| Bank Address/ Branch: |  |
| Routing No: |  |
| Swift Code: |  |

1. **Payment Terms:**

|  |  |
| --- | --- |
| Is Purchase Order accepted as confirmation and Is post-delivery payment accepted? |  |
| Do you accept the payment terms as mentioned in the tender documents? |  |
| Preferred payment method: Cheque / Electronic payment |  |

1. **Employee Information**

|  |  |
| --- | --- |
| Number of Management Employees in your business: |  |
| Number of employee regarding gender? | Male: Female: |
| Please provide organizational structure and any value added services information documents (this can be provided in different sheet) |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of Company:** |  | **Date:** |  |
| **Name:** |  | **Function:** |  |
| **Signature & Stamp:** |  | | |